



**Corporate & Management Consultants Limited**

# **Services Brochure**

## Introduction

**Corporate and Management Consultants Limited (CMC)** is a medium size tax, IT and Advisory firm that comprises a dynamic team of experienced professionals, who aim to simplify the processes for its growing and diverse clientele. We draw on our expertise and hands-on approach to deliver comprehensive business solutions to our clients.

Our commitment is to ensure our clientele get value for money through provision of efficient, timely and reliable services.

Our firm's strength lies in adherence to professional ethics and compliance with International Standards and Guidelines as issued by Tanzania Revenue Authority (TRA), National Board of Accountants and Auditors (NBAA), and other statutory requirements.

With a constantly evolving laws and regulations in Tanzania, effectively managing business is an increasingly challenging but essential part of your business or personal financial planning.

In this fast-paced business environment we can help save you or your business money and time, and reduce your risk exposure. CMC is renowned for our expertise and in-depth understanding of the issues. Complexities are added to your business and personal tax affairs as you increasingly span multiple jurisdictions.

### Our Core Values

#### **Our Goal**

Our goal is to create long lasting relationship with cost-effective integrated services at the highest level. Regardless of you or your organization's needs and challenges, our firm stands ready to assist you by providing innovative, efficient, effective and responsive services.

#### **Mission**

Our mission is to simultaneously provide the highest quality legal work and excellent service to clients while building long-lasting relationships with each and every client whom we have the privilege to represent. Guided by this mission and following our core values, we provide the highest quality Legal, Tax and Consultancy services to our clients.

### Statement of Values

We strive to lead our profession by giving the highest level of services and loyalty to our clients and by forging a team of lawyers, paralegals, staff and other professionals, whose work is infused with our values.

## Our Services Include:

- **Consultancy Services:**

- ❖ Data Analytics
- ❖ Business Valuation
- ❖ Fund Management
- ❖ Governance, Risk and Compliance
- ❖ Cyber Security Review
- ❖ Electronic inventory Software Solution
- ❖ ERM Software
- ❖ Accounting services
- ❖ Payroll services
- ❖ Internal audit services
- ❖ Monthly cash & inventory review
- ❖ IT Risk Assurance and IS Audits
- ❖ Electronic Fixed Assets Register
- ❖ Business Process Outsourcing
- ❖ Inventory Management
- ❖ Hospitality software
- ❖ Due diligence
- ❖ Accounting review and compliance to NBAA requirements
- ❖ Fraud investigations
- ❖ Collateral monitoring and management

- **IT Services:**

- ❖ IT Audits and Technology Consulting
- ❖ SWIFT – Customer Security Program Controls Framework (CSPCF).
- ❖ IT Risk Assurance
- ❖ Network Vulnerability Assessment and Penetration Testing
- ❖ Compliance consulting regarding anti-money laundering and other regulatory requirements
- ❖ Forensic, fraud prevention and Investigative services
- ❖ Risk and Cyber Security Management Systems, Awareness and Training
- ❖ Code review
- ❖ IT & security audits for the internet & mobile banking systems
- ❖ IT & security audits for the connection to the electronic payment systems
- ❖ Assessments according to PCI DSS standard
- ❖ Assessments according to ISO 27001:2013 standard
- ❖ Audit of IT controls and procedures
- ❖ Business Continuity and Disaster Recovery Planning
- ❖ Restructuring services and crisis management
- ❖ Data Centre Quality Assurance and compliance with Bank of Tanzania (BOT)



- **Tax Services:**

- ❖ VAT compliance & audit
- ❖ Transfer pricing reviews and international tax services
- ❖ Monthly statutory compliance such as WHT, VAT stamp duty and payroll taxes
- ❖ Tax audits and investigations
- ❖ Tax planning and structuring / restructuring
- ❖ Preparation of corporate tax computations and filing of tax returns
- ❖ Tax health checks and due diligence
- ❖ Stamp duty, city service levy
- ❖ Corporate tax and returns
- ❖ Business startup-company set up, TIN and business licenses
- ❖ Registration of mortgages

- **Legal Services:**

- ❖ Company incorporation & Company secretarial services Formations
- ❖ Corporate Secretarial
- ❖ Shareholder & Partnership Agreements
- ❖ Business & Commercial Transactions
- ❖ Mergers, Acquisitions and Dispositions
- ❖ Conveyance
- ❖ Receivership
- ❖ Insolvency
- ❖ Contract Drafting & Negotiating
- ❖ Due Diligence - Compliance Audit for new Labour Laws
- ❖ Training on & Incorporation of New Employment & Labour Relations Laws
- ❖ Contracts Drafting & Negotiations
- ❖ Loan documentation and negotiation
- ❖ Share transfers Conversion of loan to shares
- ❖ The creation and perfection of security interests.
- ❖ Bank regulatory compliance
- ❖ Advice on unique banking law issues
- ❖ Various matters for bank securities, debenture and mortgage
- ❖ Initial Public Offerings (IPO)
- ❖ Secondary Public Offerings
- ❖ Bond Issues
- ❖ Private Placements
- ❖ Rights Offers
- ❖ Compliance With Ongoing Obligations In terms of the listings requirements of the DSE (Dar Es Salaam Stock Exchange)



We invite you to contact us to discuss how you or your organization can benefit from the integrated services offered by CMC.